

MELBOURNE @ BAILIWYCK HOA
Annual Invoice and Meeting Package
2/7/2017, 7:00 pm

Dear Homeowner,

The annual HOA meeting has been scheduled for Tuesday, February 7, 2017 at 7PM, at Church of Christ, located at 1055 Gold Hill Road (directions below).

Enclosed please find the following documents related to the meeting:

- 1) Annual Dues Invoice (payment is due prior to the meeting)
- 2) Proposed Annual Budget (to be reviewed during the meeting)
- 3) Proxy (reverse side of this letter)

Your attendance and participation at this meeting is critical to the success of our HOA. At last year's meeting, we did not have enough participants to meet a quorum, and thus are currently operating without an elected HOA board or an approved budget.

Volunteers are needed for both board positions and committee roles. If we can't get the necessary volunteers, we may need to look for an HOA management company to assume some of the duties and responsibilities of the HOA. This would probably result in a significant increase in our annual dues, which I don't think anybody wants.

If you are unable to attend the meeting, please consider signing the proxy (reverse side of this letter) and either returning it with your payment, or giving it to one of your neighbors that will be attending the meeting.

Please visit our HOA web site (www.melbourneatbailiwyckhoa.com) for additional information about the meeting and the neighborhood. We appreciate those that are able to volunteer their time, and look forward to seeing everyone at the meeting. Happy New Year!

Terry A Duker

Chair – Finance Committee

Directions to Church of Christ:

From Melbourne Road, turn left (south) on Pleasant Road. At the traffic signal, take a right onto Gold Hill Road, and go approx ¼ mile. Church of Christ will be on your left. Park in the back lot – the entrance to the meeting room is at the rear of the church.